**Graduation 2020 Timeline**

**What do I need to do when?**

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| --- | --- |
| **Month** | **Parent Responsibilities:****I need to…** |
| **October** | * Check the Alliance Facebook page for updates about Graduation
* Sign up my high school OR kindergarten graduate with the Alliance Volunteer Graduation Team    (Wendy Robertson or Laura Rogers)

 *Understand that the volunteer grad team does not see your student’s grades, records, etc. We are ONLY working with the graduation ceremony. ALL academic or transcript questions should be directed to AHA leadership (Bonnie Kyzer or Jessica Rucker).** Tell your friends and family that will attend graduation to save the date. If you plan to host your own party for your student on the Saturday following graduation – it would be a good idea to include that in your save the date announcements.
* **HIGH SCHOOL ONLY:** Start collecting pics for a video of your student to show at graduation. It must be under 2 minutes long. Details to be announced.
* **Kindergarten Only:** Begin collecting 5 photos of your child to send to us for the kindergarten slide show
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| **November** | * **High School Only:**
* Continue to research the idea of the video presentation. AHA does not create these videos. If you want one, you will need to create it or find someone to create it for you.
* This is OPTIONAL, but is a great way to showcase your student. The finished presentation will need to be turned in as a *(insert file type needed- still working on file type with sound guy)*. It must be 2 minutes or less in duration.
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| **December** | Celebrate the season with your family! |
| **January** | **High School Only:*** Check the Facebook page to confirm the file type needed for graduation
* Ensure your video will fit the requirements
* Make an appointment with a photographer if you wish to have formal senior photos taken – AHA does not provide a photographer for senior pictures OR for the graduation ceremony. But, we will have a photo “stage” at graduation where you can take your own photos.

**Last day to register for graduation is Friday, January 31, 2020.** |
| **February** | * ***Parents will order the cap and tassel for their students.*** Gowns are provided by AHA and returned after use. *Grads do not keep their gown.* **High School** grads will order a **BLACK** graduation cap and a tassel in the color of their choice that represents your homeschool.
* **Kindergarten** parents will order a **WHITE** cap for their student and a tassel in a color that represents their homeschool.
* If you wish to order invitations for your party or for the graduation - you could do so now. It is not required to order invitations. You could just as easily invite your close family by Evite, phone, etc. Check the Facebook page for number of invitees allowed per graduate. \*See details below for address and time for graduation.
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| **March** | **High School Only:*** Purchase a tri-fold report board to create a display showcasing your child’s school journey - pics, work samples, projects, etc. The parent OR the student can create this tri-fold. It will be on display in the Fellowship Hall immediately following graduation. Guests will be invited to take a look at the “museum of graduates”.
* Have your cap and tassel ready to go.
* Mail invites **if** you choose to do so.

**All Parents:*** Do you have your video turned in? OR, Kindergarten Parents - have you turned in your 5 photos?
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| **April** | **High School Only:*** Turn in media presentation in the proper format
* Complete your tri-fold display.
* Check Facebook for updates on confirming all details.

**All Parents: Deadline to turn in the 5 pics (kindergarten) or the video (high school) is April 15th.** |
| **May** | * Check Facebook for last-minute updates and the list of what to bring
* BRING YOUR TASSEL and CAP to rehearsal
* BE ON TIME
* Attend the mandatory rehearsal on Thursday, May 28 at 6 pm and bring your trifold display completed and ready to go.
* Attend the graduation and reception on Friday, May 29 at Kitti Wake Baptist Church – BE THERE BY 6 PM – Service starts at 7 pm
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| **June** | **Refer all questions regarding records to Bonnie or Jessica.** |

**Official dates, times, and place:**

Kittiwake Baptist Church

420 Kitti Wake Dr.

West Columbia, SC 29170

**Thursday, May 28 at 6 pm** – **Rehearsal**

**Friday, May 29** – ***Graduates there by 6 pm***, **Service starts at 7 pm**

**Reception immediately following**